
**LAKE-SUMTER STATE COLLEGE
ADMINISTRATIVE PROCEDURE**

TITLE: TIMELY WARNING

NUMBER: PRO 7-14

REFERENCE: 20 U.S.C. 1092
34 C.F.R. 668.46

PAGE 1 OF 2

I. PURPOSE

To establish a clear framework for the delivery of timely warning as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

II. RESPONSIBILITY

Timely warnings should be released in most instances by the Executive Director, Campus Safety (Clery Compliance Officer, who is designated as the individual responsible for community safety notices, or Assistant) after consultation with the Vice President for Facilities Planning and Operations.

Members of the Emergency Management Group, including, but not limited to, the Vice President of Facilities Planning and Operations, Vice President of Enrollment and Student Affairs, Vice President of Academic Affairs, Vice President of Technology Innovation/CIO, Executive Director of Campus Safety, Dean of Students, and Executive Director of Strategic Communications may meet to determine the content and issuance of a timely warning. Due to the nature of timely warning content, the complete Emergency Management Group is not required to meet, however, the conten

III. OBJECTIVES

Lake-Sumter State College is committed to providing a safe and secure educational environment for students, faculty, staff and visitors. As required by the Clery Act, timely warnings will be issued to alert students, employees, and visitors to potentially dangerous situations on and around LSSC campuses; timely warnings will be issued to alert students, employees, and visitors to Clery Act crimes that have occurred on an LSSC campus that represent a serious or continuing, on-going threat to health or safety.

- a. Emergency Notification: to alert students, faculty and staff to any significant emergency or dangerous situation occurring on the campus involving an immediate threat to health or safety.
- b.

