
**LAKE-SUMTER STATE COLLEGE
ADMINISTRATIVE PROCEDURE**

TITLE: EXCEPTIONS TO THE FULL COST OF INSTRUCTION

NUMBER: PRO 4-05

instruction except in ap

- c. Financial hardship criteria shall include, but is not limited to, qualification for federal need-based financial aid. Students with other documented financial hardships may also be considered. In either case, the student must provide documentation that reasonable effort has been made to successfully complete the course.

- d. Exception to the Full Cost of Instruction Forms may be obtained from any Lake- Sumter State College (LSSC) advisor or counselor and must be submitted to the Directors, Student Development (Leesburg Campus) for review and action. The student will be sent written notification of the Director Student Development decision within ten working days of the receipt of the request.

New: 02/06/1998

Revised: 05/22/2001, 06/30/2009