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TITLE: COURSE SYLLABUS

NUMBER: PRO 3-03

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REFERENCE: Board Rule 3.03

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I. PURPOSE

To provide students with clear information about course expectations.

II. RESPONSIBILITY

Each instructor has the responsibility for following established College policy and guidelines in the development and distribution of a syllabus for each course taught.

III. BACKGROUND

To ensure that all students know what content is included, the student learning outcomes, and how the final course grade will be calculated.

IV. PROCEDURES