
LAKESUMTER STATE COLLEGE
ADMINISTRATIVE PROCEDURE

TITLE: NOTREPASS NOTIFICATIONS

NUMBER: PRO-29

REFERENCE: Florida Statute 810.08, 810.09, 810.095, 810.097,
Admin. Pro. 415 Student Disciplinary Action
Admin. Pro. 221 Discrimination, Harassment and Related Misconduct

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I. PURPOSE

To establish a clear framework for the issuance of no-trespass notifications by Lake Sumter State College.

- II. R y/ e.g., violates governing disciplinary code (duct excessive noise).
- b.

- Poses a threat to the health, safety, welfare, or academic experience of members of the College community.
- c. Causes significant disruption or causes or threatens harm to persons or property.

III. OBJECTIVES

Lake Sumter State College is committed to providing a safe and secure educational environment for students, faculty, staff and visitors. A trespass notification may be issued:

- a. To prevent or deter criminal activity
- b. To enforce College policies and regulations
- c. To foster a safe environment and support the College's educational mission.
- d. A no-trespass notification may be permanent or temporary, depending upon the seriousness of the circumstances supporting the issuance of the notification.

IV. DEFINITIONS

- a. Student- any person who has provided LSSC with all the required admissions documents and is officially enrolled in a class or classes pursuant to LSSC Administrative Procedure 413, or

VI. ISSUANCE OF NOTIFICATIONS

- a. Each No Trespass Notice must be in writing and specify
 1. The reason for the Notice
 2. A description of the specific behavior(s) leading to the Notice
 3. The scope and duration of the prohibition, to include the LSSC property or portion of campus the trespasser is prohibited from entering
 4. The potential consequences of the violation of the prohibition
 5. The appeal avenues (if any) available
- b. The scope, duration, and other stipulations of the No Trespass Notice must be proportional to the underlying misconduct and must be narrowly tailored to protect the College community from further misconduct.
- c. A temporary No Trespass notice may be issued for a maximum of 15 days, may be extended for cause during an ongoing administrative process.
- d. A temporary No Trespass Notice will expire no later than

3. Current and former employees may appeal a No-Trespass notice by submitting an appeal in writing, within fifteen days of the notice issue date, to the Executive Vice President or his/her designee.
- b. Consideration of Appeal In the written appeal, the basis of appeal should be stated as precisely as possible. The following bases of appeal will be considered:
 1. A compelling reason for needing access to the property or area from which access was denied. (a) 1.0 (b) 1.0 (c) 2.0 (d) 2.0 (e) 2.0 (f) 2.0 (g) 2.0 (h) 2.0 (i) 2.0 (j) 2.0 (k) 2.0 (l) 2.0 (m) 2.0 (n) 2.0 (o) 2.0 (p) 2.0 (q) 2.0 (r) 2.0 (s) 2.0 (t) 2.0 (u) 2.0 (v) 2.0 (w) 2.0 (x) 2.0 (y) 2.0 (z) 2.0 (aa) 2.0 (ab) 2.0 (ac) 2.0 (ad) 2.0 (ae) 2.0 (af) 2.0 (ag) 2.0 (ah) 2.0 (ai) 2.0 (aj) 2.0 (ak) 2.0 (al) 2.0 (am) 2.0 (an) 2.0 (ao) 2.0 (ap) 2.0 (aq) 2.0 (ar) 2.0 (as) 2.0 (at) 2.0 (au) 2.0 (av) 2.0 (aw) 2.0 (ax) 2.0 (ay) 2.0 (az) 2.0 (ba) 2.0 (bb) 2.0 (bc) 2.0 (bd) 2.0 (be) 2.0 (bf) 2.0 (bg) 2.0 (bh) 2.0 (bi) 2.0 (bj) 2.0 (bk) 2.0 (bl) 2.0 (bm) 2.0 (bn) 2.0 (bo) 2.0 (bp) 2.0 (bq) 2.0 (br) 2.0 (bs) 2.0 (bt) 2.0 (bu) 2.0 (bv) 2.0 (bw) 2.0 (bx) 2.0 (by) 2.0 (bz) 2.0 (ca) 2.0 (cb) 2.0 (cc) 2.0 (cd) 2.0 (ce) 2.0 (cf) 2.0 (cg) 2.0 (ch) 2.0 (ci) 2.0 (cj) 2.0 (ck) 2.0 (cl) 2.0 (cm) 2.0 (cn) 2.0 (co) 2.0 (cp) 2.0 (cq) 2.0 (cr) 2.0 (cs) 2.0 (ct) 2.0 (cu) 2.0 (cv) 2.0 (cw) 2.0 (cx) 2.0 (cy) 2.0 (cz) 2.0 (da) 2.0 (db) 2.0 (dc) 2.0 (dd) 2.0 (de) 2.0 (df) 2.0 (dg) 2.0 (dh) 2.0 (di) 2.0 (dj) 2.0 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