

situations. The following information, however, provides a synopsis of the major common elements about crisis situations.

c.

buildings may occur immediately as dictated by circumstances in concern for the safety of staff and students.

The Safety Officer will assist in ensuring that the College is under the control of law enforcement officials for all law enforcement matters. Until the end of the crisis, the Safety Officer and Crisis Management Team will not only work with law enforcement and emergency resources throughout the crisis, but also coordinate the College's responses to media and constituencies to media and constituencies.

- b. Deploy and direct the crisis teams.
- c. Set up a command center for the management crisis team to establish and engage the:
 1. Telephone team:
 - i. Call College President;
 - ii. Call Board Chair;
 - iii. Call Division of Florida Colleges;
 - iv. Notify other campus locations of situation.
 2. The Director of College Relations will be the spokespe1tit0.0do96(.4 Tf 028qa1ETETfcer)W*nrJ2 0 612 792

- f. A meeting of President's Cabinet and Crisis Management Team will be held to critique the response to the incident and this critique will be presented at the next meeting of the District Board.
- g. Community closure - memorial services will be held as appropriate.

New: 12/14/201