

TITLE: ADVERTISING/SOLICITATION/
FUND RAISING

NUMBER: 2-05

REFERENCE: Board Rules 2.09 and 2.13

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I.

The College shall not be used as an agency for the distribution of advertising materials to students, faculty and staff, parents or others from any off-campus enterprise. In exceptional and special instances, the President or designee may approve the distribution of selected materials. Instructional materials or supplies carrying incidental advertising may be used for instructional purposes.

II.

- a. No agent, solicitor, or salesman shall be permitted on campus to canvass, solicit, distribute literature, or sell to faculty, staff, students, or campus organizations without prior approval of the President or designee.
- b. Regulation of commercial solicitation on campus and the posting of material on campus bulletin boards is necessary to conserve the time of faculty and staff members, to prevent unnecessary distraction during classes and study periods, to ensure the orderly processes of the College, and to protect the property of the College and the safety of the students. Solicitations for monetary gifts or donations are prohibited on the College property without written permission from the President or designee. Agents, solicitors, and sales representatives are prohibited from entering buildings of Lake-Sumter State College or posting materials for the purpose of transacting business with students, faculty or other College personnel, unless they have received prior approval of the President or designee.

employees is performed.

III.

- a. No faculty or staff member shall collect money from students for any purpose without receiving prior written approval from the President or designee. Any such funds collected shall be deposited at the College and expended according to regulation.
- b. Ticket sales and solicitation at the College for non-College activities shall not be permitted. In exceptional circumstances, the President may permit ticket sales for an educationally related activity when the objectives of the activity are consistent with the program of the College.
- c. Students shall not make solicitations to raise funds for any College-related project.